



Bryce Yokomizo
Director

January 6, 2004

TO: Each Supervisor

A handwritten signature in black ink, appearing to read "Bryce Yokomizo", written diagonally across the "TO:" line.

FROM: Bryce Yokomizo, Director

**SUBJECT: STATUS OF CAL-LEARN CASE MANAGEMENT SERVICES CONTRACTS
(BOARD ORDER #38 - AUGUST 12, 2003)**

This is to provide you with the status on my Department's progress in complying with your Board's order pertaining to the Cal-Learn Case Management contracts (Board Order # 38 - August 12, 2003).

Since August 12, 2003, my Department has been working with the five Cal-Learn contractors to restructure the contracts to include performance outcome measures and to tie these outcome measures to the contracts' payment terms. As instructed by your Board, these provisions were essential in extending the contracts to full one-year terms.

On November 26, 2003, contract amendments were executed under the delegated authority provided to me by your Board. The amendments extended the term of the contract for one year, effective December 1, 2003 through November 30, 2004. The amendments also included the following performance outcome measures: orientation attendance rates, school enrollment rates, report card submission rates, and graduation rates. The outcome measures could affect the contracts' payment points and can lead to financial bonuses or financial deductions for failure to meet standards.

Your Board also instructed the Department to provide quarterly reports to you on outcome measures and other information regarding the Cal-Learn program. We will submit our first report to you no later than April 21, 2004. The report will cover the period of December 1, 2003 through February 29, 2004. The report will provide interim information on contractor performance, and will also include information and characteristics that go beyond contractor performance to provide a more thorough understanding of the population this program serves. This information will be used to ascertain the success and future needs of the program.

BY:yjm

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
County Counsel